

HINTS FOR HOMEOWNERS

The Benefits Of A Certified Community Manager

(NAPSA)—Your home is probably your single largest investment, and protecting that investment is critical. With more than 40 million Americans living in more than 230,000 planned communities, condominium complexes, townhouse developments and cooperative buildings in the U.S. today, it's more important than ever that your community be effectively and expertly managed.

Having a community association manager who has earned the Certified Manager of Community Associations (CMCA) designation is an important way to provide that assurance and protect your investment. To obtain CMCA certification, a manager must successfully complete a 16-hour course and pass the National Certification Examination.

What duties and expertise can you expect from a certified community manager?

- providing administrative, operational and managerial counsel to association boards and residents;
- developing association budgets and financial reports;
- directing the enforcement of community association covenants and restrictions;
- assisting board members in the selection of contractors and insurance providers;
- overseeing and authorizing payment for community associa-



A certified community manager can help protect the investment made in a home and the neighborhood.

tion services; and

- directing and coordinating association personnel.

Certified managers must demonstrate knowledge of key skills and follow the CMCA Standards of Professional Conduct. Those who don't comply with the Standards of Professional Conduct are subject to disciplinary action, including suspension or revocation of the credentials.

Managers are certified by the National Board of Certification for Community Association Managers (NBC-CAM) and must take continuing education courses to remain certified. More than 3,800 managers have been certified in the U.S., and that number is fast growing. To find a certified manager, contact NBC-CAM at 703-836-6902 or visit the Web site at www.nbccam.org.