

# NEWS

## OF SMALL BUSINESS

### **Small-Business Association Offers Free, Helpful Tools**

(NAPSA)—Today's small-business owners have a lot on their plates, but keeping track of it all doesn't have to be as challenging as many believe.

Americans for Financial Security (AFS) suggests you keep the locations of all important phone numbers and papers such as wills, birth certificates, trust documents, partnership agreements and powers of attorney in a centralized, easily-accessible document. Have copies on file with a trusted business advisor such as your attorney or accountant.

This organization makes this easier for its members with a free Records Locator. It lets you know at a glance where your essential documents are found.

AFS is a national, non-profit association dedicated to helping entrepreneurs realize their own definition of success while giving them the tools to achieve it.

Members can have a comprehensive package of benefits and services to help them aspire, focus and succeed, including toll-free business and tax advice, reduced pricing on office supplies and travel, access to the Scholarship Program for Members' dependents and more.

For more information, call 1-800-492-1016 or visit the Web site at [www.afswebsite.org](http://www.afswebsite.org).